

1. TITLE OF THE CERTIFICATE (CZ)<sup>(1)</sup>

**Výuční list z oboru vzdělání:  
23-55-H/02 Karosář (denní studium)**

<sup>(1)</sup> In the original language

2. TRANSLATED TITLE OF THE CERTIFICATE<sup>(2)</sup>

**Apprenticeship Certificate in:  
23-55-H/02 Automotive Body Mechanic (full-time study)**

<sup>(2)</sup> This translation has no legal status.

## 3. PROFILE OF SKILLS AND COMPETENCES

**General competences:**

- take responsibility for completion of tasks in work or study;
- adapt own behaviour to circumstances in solving problems;
- be familiar with various methods of learning, use sources of information well, show functional literacy;
- understand assignments or identify the cores of problems, exert variable solutions, work both independently and within a team;
- communicate in one foreign language at the level of at least A2+ of the Common European Framework of Reference for Languages;
- cope with changing socio-economic conditions, be financially literate;
- be aware of the labour market mechanisms, and of the employee-employer relationships, act on career decisions responsibly, understand the significance of lifelong learning;
- use basic mathematics and the basic principles of physics and chemistry when needed in daily situations;
- work with the means of information and communication technologies, exploit adequate sources of information, handle information effectively;
- act in an environmentally-conscious manner and in compliance with strategies for sustainability;
- support values of local, national, European and world cultures, recognize the value of life;
- exert fundamentals of health protection, occupational safety, and fire prevention and safety;
- exert norms and prescriptions in the field.

**Vocational competences:**

- repair or manufacture of body and vehicle box van body;
- modify the surfaces of bodies and vehicle box van bodies and equip them with the primers or simple paint systems, apply and correct the anti-corrosion layers, apply (or stick), thermal and acoustic insulation;
- check the geometry of the chassis and vehicle bodies;
- modify size and shape, match together and connect parts made of fine metal, metal profiles and plastic parts;
- cement jointed and repaired body parts of body and sand cemented surfaces;
- assemble, repair and maintain controlling and closing mechanisms of moving parts, adjust their position, glass in windows, install additional equipment, such as sunroofs, spoilers, etc.;
- manually process soft sheets and profiles, check their size and shape, select and use machines instruments, hand power tools, gauges and other working equipment;
- measure and draw sheets, specify developed shapes of the part; calculate the dimensions of parts and material consumption for their production;
- create an auxiliary body parts shop drawings and cabinets;
- distinguish types of materials used in housing construction and car bodies, know their mechanical and technological properties, when repairing select appropriate materials, intermediate products, fasteners, auxiliary materials and materials;
- adjust and operate basic types of plumbing machines, service and maintain plumbing tools, instruments and machines, carry out their repairs;
- decide on how to repair bodyworks and windows, choose technological methods of processing components and their composition;
- prepared for welding by arc welding consumable electrode in an active gas (ZK 135 W01), by oxy-acetylene flame welding (ZK 311 W01), by hot air welding (ZK 21, 22-S-1,2,3);
- prepared to obtain driving license group C.

## 4. RANGE OF OCCUPATIONS ACCESSIBLE TO THE HOLDER OF THE CERTIFICATE



The graduate is employed in the field of repair or manufacture of body and vehicle box van body, their mechanisms, in the field of mounting accessories and equipment, adjustment of the position of their moving parts, glazing windows, repair minor paint and body paint undersides of vehicles.

Examples of possible jobs: automotive body builder.

**5. OFFICIAL BASIS OF THE CERTIFICATE**

<b>Name and status of the body awarding the certificate</b> Střední odborná škola Karlovy Vary, s.r.o. Konečná 21 Karlovy Vary 360 05 CZ private school	<b>Name and status of the national/regional authority providing accreditation/recognition of the certificate</b> Ministry of Education, Youth and Sports Karmelitská 7 118 12 Praha 1 Czech Republic
<b>Level of the certificate (national or international)</b>  Upper secondary education completed by the final examination (Apprenticeship Certificate) <b>ISCED 353, EQF 3</b>	<b>Grading scale / Pass requirements</b> 1 excellent (výborný) 2 very good (chvalitebný) 3 good (dobrý) 4 satisfactory (dostatečný) 5 fail (nedostatečný) <i>Overall assessment::</i> Prospěl s vyznamenáním: Pass with Honours (the average mark is ≤ 1,5) Prospěl: Pass (an examination mark is not worse than 4) Neprospěl: Fail (the examination mark in one or more subjects is 5)
<b>Access to next level of education / training</b> ISCED 354, EQF 4	<b>International agreements</b>
<b>Legal basis</b> Law No. 561/2004 on Pre-school, Basic, Secondary, Post-secondary and Other Education (School Act) as amended by later regulations Ss. 22 and 24 of the Decree No. 177/2009 Coll., on Detailed Conditions for Completing Education by the School-leaving Examination in Secondary Schools, as amended.	

**6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE**

Description of vocational education and training received	Percentage of total programme	Duration
<ul style="list-style-type: none"> <li>• School- / training centre-based</li> <li>• Workplace-based</li> <li>• Accredited prior learning</li> </ul>	The ratio between theoretical education and practical training is defined by education providers themselves with regard to the respective educational programme and the employers' needs.	
Total duration of the education / training leading to the certificate		<b>3 years / 3 072 lessons</b>
<b>Entry requirements</b> Completed compulsory school education		
<b>Additional information</b> More information (including a description of the national qualifications system) available at: <a href="http://www.npicr.cz">www.npicr.cz</a> and <a href="http://www.eurydice.org">www.eurydice.org</a>		
<b>National pedagogical institute of the Czech Republic – National Europass Centre Czech Republic, Senovážné nám. 872/25, 110 00 Praha 1</b>		
		  stamp and signature <b>Done at Prague for the school year 2020/2021</b>

(\*) **Explanatory note**  
 This document is a supplement to a specific diploma/certificate. It provides additional information on competencies gained in the given field of study and does not have any legal status in itself. The format of the description is based on the following texts: Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications, Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates, and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers and Decision No 2241/2004/EC of the European Parliament and of the Council of 15 December 2004 on a single Community framework for the transparency of qualifications and competences (Europass).  
 More information available at: <http://europass.cedefop.europa.eu>, <http://www.europass.cz>  
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